

PROCEDURE FOR PREPARATION OF NIL BILL

DRAFT MODE

- Select the appropriate Scheme code and Detail head.

Then, Select respective Bill Type for nil bill and Form-Id.

Select Bill Category as **ADJUSTMENT**

Department : 40 - ADI-DRAVIDAR WELFARE User : 1101001001 - S.A.O. ADI DRAVIDAR WELFARE DEPARTMENT PUDUCHERRY Thu, Dec 14, 2017 DRAFT

Fund Transfer Receipt Bill Entry Maintenance Sign out

Bill Entry for 2017-2018

Department	40 - Adi-dravidar Welfare	Demand No.	21	Majorhead	2225 - Welfare Of Sc St And Obc	Back
Scheme	212225017890101V--Strengthening Of The Department For Welfare Of Sch	Object	50-Other Charges	Non Plan/Plan	Plan	Charged/Voted Voted
TAN NO	0	No of Bills	1	Budget (Rs.)	5148398	Expenditure (Rs.) 195000 Balance (Rs.) 4953398

Bill Details

Bill Type: 5029S - Purchase Of Power Form Id: GAR29S Bill Category: Adjustment

District Gross Details

"Is the following cost being spend for the district where emergence of work has arisen? If not, for whichever district the cost is being spend fill the details"

For All Region, Select Yes. ☒ Yes

District Code	District Name	Amount
11	PUDUCHERRY	0

Deduction Details

Major: --Select Scheme-- Amount: Add

Scheme	Description	Amount (Rs)	Balance = 0

Net Amount Details

Copyright © 2013-2014 Site Designed and Developed by National Informatics Center, Pune For Region wise Contact Please click on Helpdesk ttmp-support.py@gov.in

If District Gross Details is visible, then select YES.

- Click on **Submit**. Error message may be shown, Even then Proceed to FINAL MODE to take authorisation slip.

Department : 40 - ADI-DRAVIDAR WELFARE User : 1101001001 - S.A.O. ADI DRAVIDAR WELFARE DEPARTMENT PUDUCHERRY Thu, Dec 14, 2017 DRAFT

Fund Transfer Receipt Bill Entry Maintenance Sign out

Net Amount Details

Vendor Employee Net Amount balance = 0

Name Of Payee	PAN NO.	Bank	Branch	Account No.	Amount (Rs)	Add	Reset
Select Payee					0		

Submit

Copyright © 2013-2014 Site Designed and Developed by National Informatics Center, Pune For Region wise Contact Please click on Helpdesk ttmp-support.py@gov.in

FINAL MODE

Select **BILL APPROVE** option from **BILL APPROVE** menu.

Select appropriate **Transaction Number**, for the selected Scheme and detail head

Department : 40 - ADI-DRAVIDAR WELFARE User : 1101001001 - S.A.O. ADI DRAVIDAR WELFARE DEPARTMENT PUDUCHERRY Thu, Dec 14, 2017 FINAL

Approve Fund Transfer Bill Approve Receipt Reports Maintenance Sign out

APPROVAL OF BILL ENTRY

Treasury : 1101--Dat

DDO : 001001 -- S.a.o. Adi Dravidar Welfare Department Puducherry

CF Bill Approve

APPROVAL OF NORMAL BILL ENTRY

Grant No	MajorHead	Scheme	Object	Object Description	Transaction No.	Gross Amount	Deduction	Net	Month
21	4225	214225017890101C	53	Major Works	1203	0	0	0	11
21	4225	214225017890101C	53	Major Works	1217	0	0	0	11
21	4225	214225017890101C	53	Major Works	1218	0	0	0	11
21	2225	212225017892301V	50	Other Charges	1279	0	0	0	11
21	2225	212225017892301V	50	Other Charges	1308	0	0	0	12

Copyright © 2013-2014 Site Designed and Developed by National Informatics Center, Pune

For Region wise Contact Please click on Helpdesk ttmp-support.py@gov.in

- Click on **Submit**.

Department : 40 - ADI-DRAVIDAR WELFARE User : 1101001001 - S.A.O. ADI DRAVIDAR WELFARE DEPARTMENT PUDUCHERRY Thu, Dec 14, 2017 FINAL

Approve Fund Transfer Bill Approve Receipt Reports Maintenance Sign out

Details of Bill

Department : 40 - Adi-dravidar Welfare Budget From : 2017-2018 Majorhead : 4225 Back

Grant No	Scheme	Object	Gross (Rs.)	Deduction (Rs.)	Net (Rs.)
21	214225017890101C--Construction Of New Cost Dwelling Units-Puducherry Region(Charged)	53 -- Major Works	0	0	0

District Gross Details

District	Amount
Total Amount =	0

Deduction Details

Scheme	Amount
Total Amount =	0

Name Of Party	PAN No.	Bank	Branch	Account No.	Amount	Approve
Total Net Amount =						0

Submit

Copyright © 2013-2014 Site Designed and Developed by National Informatics Center, Pune

For Region wise Contact Please click on Helpdesk ttmp-support.py@gov.in

- Then, Click on **Save** to generate authorisation Slip.